

**NOTICE OF INDEBTEDNESS**

For use of this form, see AR 37-104-10; the proponent  
agency is USAFAC

1. FROM (Unit Designation, Address, PRN)

2. SOLDIER'S NAME (Last, First, MI)

3. SSN

4. GRADE

5. SUSPENSE DATE

**PART A - STATEMENT OF INDEBTEDNESS**

6. The attached document show that you are indebted to the United States Government for \$\_\_\_\_\_. Please complete Part B below by the suspense date. Your reply is necessary, or we will collect the debt beginning with your next pay after the suspense date per Department of Defense Military Pay and Allowances Entitlements Manual, Part 7, Chapter 7.

\*Commander will line through and initial items 9c or 10 of Part B, if not applicable.

7. COMMANDER'S SIGNATURE

8. DATE

**PART B - COLLECTION AUTHORIZATION**

☐ 9. I agree with the validity of this debt and:

☐ a. Request routine collection so that I receive my one-third statutory pay.

☐ b. Request accelerated collection. I understand that I will receive no pay until the total debt is collected.

☐ c. Request pro-rated collection over \_\_\_\_\_ months. I understand that the minimum payment must be \$50.00 per month, and the total amount must be collected before my normal separation date. I also understand that I may be charged additional interest at the current per annum rate.

☐ 10. I request a waiver of an erroneous payment. I have attached a completed DA Form 4943-R.

☐ 11. I disagree with the validity of this debt. My written protest is attached.

12. SOLDIER'S SIGNATURE

13. DATE

**PART C - APPROVAL**

14. ☐ Soldier's request for prorated collection for \_\_\_\_\_ months is approved.

15. COMMANDER'S SIGNATURE

16. DATE